Floodplain Education in our Local Schools Campaign

3D Flood Model – Chapter Documentation & Deadlines

Action Item	Deadline	Completed By
Program Application	June 15, 2011	Chapter POC
Train & ID Lead Presenter	December 1, 2011	Mark Walton & Chapter
Train 5 presenters	December 1, 2011	Chapter Lead Presenter
Present model @ 4 venues	April 15, 2012	Chapter Presenters
After Action Report	two weeks after presentation	Each Presenter
Presenter List	complete as training occurs, submit with Annual Report	Chapter POC
Schedule Tracking	complete as training occurs, submit with Annual Report	Chapter POC
Annual Report	April 30, 2012 Include Presenter List & Schedule tracking sheet	Chapter POC
Report out ASFPM Nat'l Conf.	May 2012	Chapter Representative

Floodplain Education in our Local Schools Campaign

3D Flood Model - After Action Report

Instructions: Please complete the following form and submit to Kait Laufenberg, ASFPM Training & Chapter Coordinator within two weeks of the event date at Kait@floods.org, Fax: 608-274-0696, or mail to ASFPM, 2809 Fish Hatchery Rd., Ste. 204, Madison, WI 53713. Please contact Kait with any questions at Phone: 608-441-3007. Thank you.

Chapter Name	
Person Completing this Report:	
Name	
Email	**Phone**

Presenter Information		
Date of Presentation	**Start time & End time of Presentation**	
Presenter Name	**Email**	**Phone**
Venue Information		
Location of Event (City, State)	**Name of Agency / Venue**	**Target Audience** (age, school group / grade level)
Venue Contact Name	**Email**	**Phone**
Describe the presentation:		
Strengths / Weaknesses / Lessons Learned:		
Follow up Actions / Requests:		

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3D Flood Model – Presenter List

Instructions: Please complete the following form and submit to Kait Laufenberg, ASFPM Training & Chapter Coordinator with your chapter's Annual Report by April 30th to Kait@floods.org, Fax: 608-274-0696, or mail to ASFPM, 2809 Fish Hatchery Rd., Ste. 204, Madison, WI 53713. Please contact Kait with any questions at Phone: 608-441-3007. Thank you.

Chapter Name	Model Program Year
Chapter's Lead "Train the Trainer" Instructor	**Chapter Lead Instructor was trained by:**
Person Completing this Form:	
Name	
Email	**Phone**

List of Trained Presenters

	Name	Email	Phone	Date Completed Training	Instructor who Trained them
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					

8/4/2011 Version

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3D Flood Model – Schedule Tracking Sheet

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Chapter Name		Model Program Year	
Person Completing this Form:			
Name			
Email		**Phone**	

	List of Completed Presentations					
	Venue Name	**Venue Contact Name & Phone**	**Target Audience** (age, grade, organizational focus)	**Start / End Time of Presentation**	**Presentation Date**	**Presenter Name**
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						

8/4/2011 Version

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Floodplain Education in our Local Schools Campaign

3D Flood Model – Annual Report

Instructions: Please complete the following form and submit to Kait Laufenberg, ASFPM Training & Chapter Coordinator by April 30th to Kait@floods.org, Fax: 608-274-0696, or mail to ASFPM, 2809 Fish Hatchery Rd., Ste. 204, Madison, WI 53713. Please contact Kait with any questions at Phone: 608-441-3007. Thank you.

Person Completing this Report		
Name	**Email**	**Phone**
Chapter Name		
# Chapter Members	**# Chapter Conferences**	

Representative from the Chapter presenting this information at the ASFPM National Conference Chapter Meeting		
Name	**Email**	**Phone**

Please answer the following questions about your chapter's activities over the past year:

1) How many presenter training sessions were offered?

2) How many people were trained in use of the model?

3) Of those trained to use the model, how many actually completed at least one presentation?

4) How many presentations (using the model) were completed with schools and youth groups?

5) How many locations was the model presented at?

6) What were the *youngest* and *oldest* age groups presented to?

7) Do you plan to continue this program?

8) What worked the best or was most successful in this program?

9) What would you do differently next year?

10) What would you share with a new chapter receiving a model for the first time?

8/4/2011 Version

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